

ISS is a global facility management company with over 485,000 employees throughout 46 countries. We are seeking value oriented people to join our local team of over 15,000 working HERO's. ISS service a wide range of sectors including Resources, Aviation, Healthcare, Education and Business and Industry.

At ISS, we ensure our employees have a safe work environment and are engaged and motivated to provide the best possible service to our customers, and welcome you to join us on our journey in realising our vision in becoming

"The World's Greatest Service Organisation!"

An exciting opportunity has become available for a **Claims & Injury Manager** to join our Self Insured Workers Compensation team at our **Marleston Office**, employed on a **Full Time** basis.

The Position:

- Receive and process workers compensation claims and associated documentation in accordance with the Return To Work Act 2014 and the ReturnToWorkSA Self-Insurance Performance Standards and Code of Conduct for Self-Insured Organisation.
- End to end claims management from early intervention including injury management, return to work planning and implementation as well as team workers compensation programs and strategy.
- Responsible for ensuring the management of claim activities are within required timeframes
- Participation in medical case conferences with injured workers and their treating medical practitioners to provide safe, timely and durable return to work of ISS employee's.
- Support ISS staff to manage and increase awareness of Workers Compensation and return to work responsibilities and accountabilities within the business.
- Assist with all enquiries in relation to workers compensation matters and claims from injured workers, Managers/Supervisors
- Co-ordinate and implement the workplace injury management policy, procedures and programs.
- Facilitate the return to work of injured staff, including the processing of timesheets for partial return to work.
- Provide reporting to managers.
- Conduct regular claims review meetings.
- Monitor effectiveness of services providers including medical practitioners.

Our Benefits:

- Free Onsite Parking
- Flexible working arrangements
- Access to Internal Training
- Internal opportunities within a large Global Organisation

Minimum Criteria:

- SA RTW Coordinator Certification
- Minimum 3 years worker's compensation experience.
- Current SA Drivers Licence
- Understanding medical terminology

Please Note: Previous experience in a self insured organisation is desired however not essential for this role.

To find out more please email through your CV to debra.blunden@au.issworld.com or feel free to contact Debra on 0427 717 993 for more information.

https://www.youtube.com/watch?feature=player_embedded&v=bbVh9B98WI

"ISS is passionate about creating a culture that values inclusion and diversity, where all our people are treated fairly and respectfully. We encourage applications from Aboriginal and Torres Strait Islander peoples, people with a disability, people from different cultural backgrounds and lesbian, gay, bisexual, transgender and intersex (LGBTI) people.